



DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting

November 6, 2019

MINUTES

WORKSHOP-6:00 p.m.

Motion to recess the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to open executive session regarding BRC, potential litigation and personnel was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to adjourn executive session was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

Motion to reopen the workshop was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

The following items were discussed during the workshop:

- Short term rental regulations – *forward to Planning Commission*
- Dental insurance renewal (*motion added*)
- Health insurance renewal (*motion added*)
- Park tree removal (*motion added*)
- Lehman Twp letter re NPS Plan – *letter to be drafted*

Motion to adjourn the workshop was made by Mr. Koehler at 6:59 p.m. with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 7:00 p.m.

Pledge of Allegiance

Roll Call: Rick Koehler, John Henderson, Jane Neufeld, Thomas Farley, Township Solicitor and Krista Predmore.

Public Comment on Agenda- none.

1. **Motion** to accept the Minutes from the Board of Supervisors meeting dated October 23, 2019 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
2. **Motion** to accept the Minutes from the Board of Supervisors budget workshop dated October 30, 2019 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



3. **Motion to pay General Fund bills in the amount of \$517,774.28** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
4. **Motion to pay Recreation Fund bills in the amount of \$3,853.11** was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

OLD BUSINESS:

None.

NEW BUSINESS:

5. **Motion** to accept the resignation of Shane Williams from Delaware Township Public Works effective November 20, 2019 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
6. **Motion** to advertise for a full-time Public Works CDL driver was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
7. **Motion** to approve TruGreen contract renewal for the athletic fields at a cost of \$5,210.09 which includes lawn service, vegetation control, grub curative and lime application was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
8. **Motion** to approve \$3,577.86 for Emergency Management minor capital purchases was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
9. **Motion** to approve Chris Kimble and Vincent Flatt attend LTAP Active Transportation training on December 6, 2019 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
10. **Motion** to approve Chris Kimble and Vincent Flatt attend LTAP Introduction to Traffic Studies training on December 18, 2019 was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
11. **Retroactive Motion** to approve municipal hall use request by Delaware Valley Jr. Warrior Wrestling on Friday, November 1, 2019 at 7:00 p.m. for a coaches meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.



- 12. Motion** to authorize the Township Solicitor to move forward with litigation against property located at 106 Westwood Drive was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 13. Motion** to renew Aetna dental policy for December 2019 with approval of United Concordia effective January 2020 for township employees dental coverage was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 14. Motion** to renew Highmark Blue Cross Blue Shield health insurance policy at a 0% increase for 2020 for township employees was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 15. Motion** to approve Blue Ridge Tree Service quote in the amount of \$2,900 with 10% profits donated to the Delaware Township Recreation Commission for removal of four (4) trees at Akenac Park was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.
- 16. Motion** to provide a letter to Delaware Water Gap National Recreation Area regarding the draft Visitor Use Management Plan was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

ANNOUNCEMENTS:

Smart Recovery Group – Wednesday’s 6:30-7:30pm at the Delaware Township Emergency Management building, 116 Wilson Hill Road, Dingmans Ferry, PA.

Reality Tour –Thursday, November 14, 2019; 6pm to 9pm at the Milford Bible Church, 110 Foxcroft Drive, Milford; Cost is \$5 per person and you must register in advance.

Holy Trinity Food Pantry – collecting quick meal items. Food items needed include pasta, pasta sauce, egg noodles, canned tomatoes, soup, beef stew, canned meats. Donations can be made 9am to 12pm Monday through Friday.

Milford Road/Briscoe Mountain Road Detour – starting Wednesday 10/30/19

PUBLIC COMMENT

Public comments consisted of but was not limited to the following: Mr. Beodeker thanked the Board for the emergency management purchase approval, provided comment on the dental insurance coverage change for township employees and provided an excerpt from the article the “Bravest Bosses”; Mrs. Skillen inquired about the rate of pay for Public Works employees as well as an update on the grocery store; Ms. Hewston and Mrs. Janiec inquired about the status of Delaware Township Volunteer Ambulance Corp.

Motion to adjourn the meeting was made by Mr. Koehler with a second by Ms. Neufeld. Voting: All in favor. **Motion** carries.

DELAWARE
PIKE COUNTY



TOWNSHIP
PENNSYLVANIA

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Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer